

TRAVIS COUNTY ESD #3 BOARD MEETING

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October 23, 2023

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NOTICE IS HEREBY GIVEN that the Board of Emergency Services Commissioners of Travis County Emergency Services District No. 3 (TCESD3) will hold a regular and publicized meeting at 7:00 p.m. on Monday, October 23, 2023 in the Community Room of TCESD3 Station 302 located at 4111 Barton Creek Blvd., Austin, Travis County, Texas. The subject of and matters to be considered at said meeting include, among other business, the following:

1. Call to order.
2. Proof of quorum.
3. General visitor communications: Receive comments from visitors.
4. Receive presentation by Michael Rainey & Associates regarding their findings on the Hwy 290 corridor study.
5. Review and approve the minutes of the September 25, 2023 regular meeting of the District.
6. Review and approval of the Treasurers' monthly report for September 2023.
7. Approve payments over \$2,000 from September 22nd to October 20, 2023.
8. Review and approve the Investment Officers quarterly report.
9. Review and approve Maxwell Locke & Ritter Engagement Letter for audit ending September 30, 2023.
10. Review Sales Tax Statistics
11. Review of Chief's Monthly Status Reports
 1. Significant incident runs;
 2. Statistics;
 3. Special Project Updates
12. Other Business:
 1. Report on any ESDCC activities. Announcement of the next ESDCC meeting dates.
 2. Commissioner Announcements (no action will be taken on any such announcements).
13. Announcement of future meeting dates of the Board of ESD 03 Commissioners.
14. Adjourn.

By: _____ Herb Holloway, Business Manager

NOTE: The Board of Emergency Services Commissioners reserves the right to adjourn into Closed Meeting at any time during the course of this meeting to discuss any of the agenda items listed above as authorized by Texas Government Code, Section 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), and 551.076 (Deliberations about Security Devices) or other applicable law. Travis County Emergency Services District Number 3 is committed to compliance with the Americans with Disabilities Act. Reasonable modification and equal access to communications will be provided upon request. Please call the District Administrative Office at 288-5534 for information. Hearing impaired or speech disabled persons equipped with telecommunication devices for the deaf may call the statewide Relay Program at 1-800-735-2988 or by dialing '711'. Visitor Communications are regular agenda items at monthly meetings of the Board of Emergency Services Commissioners of Travis County Emergency Services District Number 3. Visitors who wish to speak under Visitor's Communications must sign up before the meeting is called to order. Each person, organization or group wishing to address the Board will be allowed a maximum of three (3) minutes to speak on items on the agenda or other business of the District. Speakers may register in person at the posted location of the meeting, starting 30 minutes prior to the start of the meeting and using the form provided. The speaker will give his/her name, address, organizational affiliation, if any, and indicate the subject he/she intends to address. The Board welcomes citizen comment on any issue, but the Open Meetings Act prohibits any board action on issues not posted on the agenda. The District reserves the right to terminate any presentation by a speaker if it is disruptive of the good conduct of the meeting, or is in violation of law.

The undersigned affirms and states that he posted or caused to be posted a true and correct copy of the foregoing notice at a place convenient to the public at the Travis County ESD3 Administrative Office, 4111 Barton Creek Boulevard, Travis County, Texas, a location within said Travis County Emergency Services District Number 3 at _____ .M. on October 20, 2023.

By: _____ Herb Holloway, Business Manager

Minutes of Travis County Emergency Services District #3

September 25, 2023

Attached to and incorporated into these minutes is a copy of the official agenda for the September 25,2023 meeting.

Under Agenda Item 1 & 2: Commissioner President Edd New called the Travis County Emergency Services District #3 (TCESD# 3, the District) Board of Commissioners' regular meeting to order at 7:00 p.m. A quorum was established with Commissioners Carroll Knight, David Detwiler, Matt Escobedo and John Villanacci in attendance. Fire department personnel present at the meeting included: Chief Wittig, Business Manager Holloway, Office Assistant Jackie Elkins and Firefighters Lyngaas and Martinez.

Under Agenda Item 3: There were no comments from visitors.

Under Agenda Item 4: The minutes of the August 28,2023 Regular meeting were reviewed. Commissioner Villanacci moved to approve. Commissioner Detwiler seconded the motion, which was carried unanimously.

Under Agenda Item 5: The Treasurers Report ending August 2023 was reviewed. Commissioner Escobedo moved to approve the report. Commissioner Villanacci seconded the motion, which was carried unanimously.

Under Agenda Item 6: Checks over \$2,000 from August 25th to September 21,2023 were reviewed. Commissioner Knight moved to approve. Commissioner Escobedo seconded the motion, which was carried unanimously.

Under Agenda Item 7: A review of the FINAL Adoption of the FY2024 Budget adjustment of \$50,000 regarding the Training Field construction in progress. After discussion Commissioner Villanacci moved to approve the adjustment. Commissioner Escobedo seconded the motion, which was carried unanimously.

Under Agenda Item 8: President New read the Order and Motion to adopt a property tax rate of 4.00 cents per hundred for the tax year 2023-2024 the was published in the Austin Chronicle on September 8th. Mr. New moved for such adoption and by a show of hands and all five commissioners agreed to a adopt a 4.00 ¢ per hundred levy.

Under Agenda Item 9: President New signed the Order to adopt a tax rate of .0400 per hundred and instructed Business Manager Holloway to submit such to the Travis County taxing authority.

Under Agenda Item 10: Sales Tax reports were presented by Chief Wittig.

Under Agenda Item 11: Chief Wittig presented the Monthly Status Report.

Under Agenda Item 12: Business Manager Holloway reminded the Board that TCESD#3 would be holding their Fall Open House on October 12th at Station 301 from 3:30 to 7:00 p.m.

Under Agenda Item 13: It was announced that the next REGULAR Board meetings of TCESD#3 would be held on October 23rd, November 27th and December 18,2023 at Station 302.

Under Agenda Item 14: Meeting was adjourned at 8:15 p.m.

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1. Call to order.
2. Proof of quorum.
3. General visitor communications: Receive comments from visitors.
4. Review and approve the minutes of the August 28, 2023 regular meeting of the District.
5. Review and approval of the Treasurers' monthly report for August 2023.
6. Approve payments over \$2,000 from August 25th to September 21, 2023.
7. Final Adoption of the FY2024 Budget for adjustment of fixed asset improvement in progress (\$50,000 – 632).
8. Adopt the proposed tax rate of .0400 per hundred which was published in the Austin Chronicle on September 8, 2023.
9. Sign Order adopting tax rate of .0400 per hundred.
10. Review Sales Tax Statistics
11. Review of Chief's Monthly Status Reports
 1. Significant incident runs;
 2. Statistics;
 3. Special Project Updates
12. Other Business:
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 2. Commissioner Announcements (no action will be taken on any such announcements).
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The undersigned affirms and states that he posted or caused to be posted a true and correct copy of the foregoing notice at a place convenient to the public at the Travis County ESD3 Administrative Office, 4111 Barton Creek Boulevard, Travis County, Texas, a location within said Travis County Emergency Services District Number 3 at _____ .M. on September 22, 2023.

By: _____ Herb Holloway, Business Manager

NOTES TO THE FINANCIAL STATEMENTS

- 1) Balance Sheet - The net cash balances have increased by \$3,722,061 compared to the same time last year for a total of \$16,354,646.
- 2) Revenue & Expense – September 2023 only. Interest Income up by \$36k and Sales Tax Collections up by \$28k. Expenses account 600 Emergency Response is up due to three defibrillators \$113k, account 640 Human Resources is up due to \$222k in workers comp. premiums for 2023-2024 and account 650 Administration is up due to \$42k work in progress on car ports at stations 301 and 302. Net Loss is comparable to same time last year.
- 3) The Year-to-date Revenue is up by \$2,273,857 and Expenses are up by \$1,024,411 net of depreciation expense compared to the same time last year. Net Revenue is \$3,720,837.
- 4) Actual vs Budget for the twelve months of October to September are within range as to the Expenses. Total Revenue is \$3,236,348 over budgeted amounts.
- 5) Certified Taxable Property Values are set at \$5,570,655,673. The Tax Levy at 0.0400 will bring in \$2,228,262 of taxes.
- 6) Checks over \$2,000 – There are several check amounts that will be discussed at the meeting.
- 7) The fourth quarter Investment Officers report will be discussed and approved.

Travis County ESD#3
Balance Sheet Prev Year Comparison

As of September 30, 2023

	Sep 30, 23	Sep 30, 22	\$ Change
ASSETS			
Current Assets			
Checking/Savings			
113 - Treasury Bills - RESERVE	3,002,514.00	0.00	3,002,514.00
110 - WF ADVISORS - Cash Sweep	177,328.96	342,582.52	-165,253.56
100 WF Money Market 8960	3,219,332.17	6,012,317.59	-2,792,985.42
102 WF Checking Plus 8760	84,158.99	-43,062.65	127,221.64
103 WF RESERVE Savings 7928	802,211.39	795,446.20	6,765.19
104 WF General CDs	1,225,000.00	1,225,007.00	-7.00
105 WF RESERVE CDs	980,000.00	735,000.00	245,000.00
107 WF 2005 & 2013 Bond Debt	27,342.53	25,369.38	1,973.15
108 TexPool Investment 001	6,202,952.29	2,934,185.12	3,268,767.17
109 TexPool RESERVE 002	633,661.55	605,595.46	28,066.09
115 Petty Cash	145.00	145.00	0.00
Total Checking/Savings	16,354,646.88	12,632,585.62	3,722,061.26
Accounts Receivable			
125 Accounts Receivable	63,331.55	65,096.45	-1,764.90
Total Accounts Receivable	63,331.55	65,096.45	-1,764.90
Other Current Assets			
Due from Gen. Fund to Debt Serv	9,592.00	9,592.00	0.00
123 - Sales Tax Receivable	1,030,234.28	1,030,234.28	0.00
1021 Texas Compt. Reserve Acct	9,215.02	8,673.68	541.34
120 A/R Property Taxes 1yr +	60,609.70	60,609.70	0.00
121 Allowance for Doubtful A/Cs	-10,051.00	-10,051.00	0.00
131 - Prepaid Expenses	287,950.50	287,950.50	0.00
Total Other Current Assets	1,387,550.50	1,387,009.16	541.34
Total Current Assets	17,805,528.93	14,084,691.23	3,720,837.70
Fixed Assets			
Land and Land Improvements	1,350,661.00	1,350,661.00	0.00
Fire Trucks and Vehicles	3,537,736.70	3,537,736.70	0.00
Office and Other Equipment	566,471.42	566,471.42	0.00
Buildings	7,063,270.73	7,063,270.73	0.00
Accumulated Depreciation	-4,768,211.15	-4,768,211.15	0.00
Total Fixed Assets	7,749,928.70	7,749,928.70	0.00
TOTAL ASSETS	25,555,457.63	21,834,619.93	3,720,837.70

Travis County ESD#3
Balance Sheet Prev Year Comparison
As of September 30, 2023

	Sep 30, 23	Sep 30, 22	\$ Change
LIABILITIES & EQUITY			
Liabilities			
Current Liabilities			
Other Current Liabilities			
Accounts Payable - Audit	21,196.81	21,196.81	0.00
Due to Debt Serv. from Gen. Fun	9,592.00	9,592.00	0.00
200 Deferred Revenue - Prop Tax	62,814.03	62,814.03	0.00
260 Accrued salaries payable	185,526.60	185,526.60	0.00
Total Other Current Liabilities	279,129.44	279,129.44	0.00
Total Current Liabilities	279,129.44	279,129.44	0.00
Long Term Liabilities			
Accrued Vacation Payable	367,924.00	367,924.00	0.00
2013 Limited Bonds	165,000.00	500,000.00	-335,000.00
Total Long Term Liabilities	532,924.00	867,924.00	-335,000.00
Total Liabilities	812,053.44	1,147,053.44	-335,000.00
Equity			
Investment in Fixed Assets	7,979,316.61	7,644,316.61	335,000.00
Fund Balance - Unassigned	10,102,871.48	10,102,871.48	0.00
Fund Balance - Assigned	2,940,378.40	832,493.04	2,107,885.36
Net Revenue	3,720,837.70	2,107,885.36	1,612,952.34
Total Equity	24,743,404.19	20,687,566.49	4,055,837.70
TOTAL LIABILITIES & EQUITY	25,555,457.63	21,834,619.93	3,720,837.70

TCESD # 3 Certificate of Deposit Details

RESERVE SAVINGS CD's

#		Bought	Mature
MAE8	\$245,000.00	9/8/23	9/8/24
VZ41	\$245,000.00	8/9/23	8/8/24
KPZ1	\$245,000.00	1/18/23	1/18/24
UAJ7	\$245,000.00	1/18/23	1/18/24

GENERAL SAVINGS CD's

#		Bought	Mature
ETR4	\$245,000.00	5/11/23	5/16/24
RLR7	\$245,000.00	2/27/23	2/27/24
KBR8	\$245,000.00	5/11/23	5/16/24
1NU7	\$245,000.00	5/11/23	5/21/24
KRY5	\$245,000.00	8/16/23	8/15/24

\$980,000.00

Yearly Return

MAE8	Everbank
VZ41	Bank of America
KPZ1	Citizens Bank
UAJ7	Charles Schwab Bank

\$1,225,000.00

Yearly Return

ETR4	Morgan Stanley
RLR7	Parkway Bank
KBR8	US Bank
1NU7	Green Bay Bank
KRY5	Barclays Bank

\$61,928

Total Debt Repayment Schedule															
Date	Firetrucks and Tower			Series 2003			Series 2005			Series 2013			TOTAL		
	Principal	Interest	Total	Principal	Interest	Total	Principal	Interest	Total	Principal	Interest	Total	Principal	Interest	Total
3/1/2013															
3/2/2013	75,858	15,124	90,983												
7/17/2013	24,672	15,244	39,917												
9/1/2013	165,000	3,011	168,011	65,000	4,100	69,100	50,000	38,975	88,975	280,000	46,086	326,086			\$ 474,058
3/1/2014					2,800	2,800									
7/17/2014	25,477	14,440	39,917												
3/2/2014	79,385	11,597	90,983												
9/1/2014				70,000	2,800	72,800	195,000	38,475	233,475	265,000	41,275	306,275			478,450
3/1/2015					1,400	1,400									
3/2/2015	83,077	7,905	90,983												
7/17/2015	26,307	13,610	39,917												
9/1/2015				70,000	1,400	71,400	200,000	36,525	236,525	270,000	37,925	307,925			476,750
3/1/2016															
3/2/2016	86,940	4,042	90,983												
6/1/2016	391,799	11,353	403,152												
9/1/2016				280,000	34,525	314,525									
3/1/2017					31,725	31,725									
9/1/2017				280,000	31,725	311,725	280,000	28,925	289,925	280,000	31,725	311,725			343,450
3/1/2018															
9/1/2018				290,000	28,925	318,925	290,000	28,925	318,925	290,000	28,925	318,925			347,850
3/1/2019					26,025	26,025									
9/1/2019				300,000	26,025	326,025	300,000	26,025	326,025	300,000	26,025	326,025			352,050
3/1/2020					21,525	21,525									
9/1/2020				305,000	21,525	326,525	305,000	21,525	326,525	305,000	21,525	326,525			348,050
3/1/2021					16,950	16,950									
9/1/2021				310,000	16,950	326,950	310,000	16,950	326,950	310,000	16,950	326,950			343,900
3/1/2022															
9/1/2022				320,000	12,300	332,300	320,000	12,300	332,300	320,000	12,300	332,300			344,600
3/1/2023					7,500	7,500									
9/1/2023				335,000	7,500	342,500	335,000	7,500	342,500	335,000	7,500	342,500			350,000
3/1/2024					2,475	2,475									
9/1/2024				85,000	2,475	87,475	85,000	2,475	87,475	85,000	2,475	87,475			89,950
3/1/2025					1,200	1,200									
9/1/2025				80,000	1,200	81,200	80,000	1,200	81,200	80,000	1,200	81,200			82,400
TOTAL	793,515	93,315	886,835	\$ 165,000	\$ 6,023	\$ 171,023	\$ 205,000	\$ 16,600	\$ 221,600	\$ 3,030,000	\$ 565,235	\$ 3,595,235	\$ 4,193,515	\$ 681,173	\$ 4,874,693

Travis County ESD#3
Revenue & Expense Prev Year Comparison
September 2023

	Sep 23	Sep 22	\$ Change
Revenue and Expense			
Revenue			
407 INTEREST	46,677.14	10,253.35	36,423.79
410 PROPERTY TAX	1,771.77	0.00	1,771.77
415 SALES TAX ALLOCATION	470,154.07	442,534.60	27,619.47
435 FACILITY RENTAL	300.00	1,800.00	-1,500.00
470 FIRE ACADEMY FEES	0.00	5,504.35	-5,504.35
471 EMT SCHOOL FEES	13,200.00	1,950.00	11,250.00
477 RESTRICTIVE GRANTS	1,500.00	0.00	1,500.00
493 REIMBURSEMENTS	2,331.96	0.00	2,331.96
Total Revenue	535,934.94	462,042.30	73,892.64
Expense			
500 COST OF REVENUE ACQUISITION	12,779.91	9,853.69	2,926.22
600 EMERGENCY RESPONSE	152,632.12	58,177.41	94,454.71
630 CONTINUED EDUCATION	4,303.06	6,759.36	-2,456.30
640 HUMAN RESOURCES	661,704.61	315,088.96	346,615.65
650 ADMINISTRATION	422,283.79	394,778.33	27,505.46
670 PREVENTION/PUBLIC EDUCATION	3,522.54	900.00	2,622.54
Depreciation Expense	0.00	363,507.56	-363,507.56
Total Expense	1,257,226.03	1,149,065.31	108,160.72
Net Revenue (Loss)	-721,291.09	-687,023.01	-34,268.08

Travis County ESD#3
Revenue & Expense Prev Year Comparison
 October 2022 through September 2023

	Oct '22 - Sep 23	Oct '21 - Sep 22	\$ Change
Revenue and Expense			
Revenue			
407 INTEREST	426,090.53	46,751.73	379,338.80
410 PROPERTY TAX	2,140,083.26	2,586,307.53	-446,224.27
415 SALES TAX ALLOCATION	7,941,257.25	5,689,519.09	2,251,738.16
435 FACILITY RENTAL	41,607.00	36,066.50	5,540.50
460 TRAINING FEES	800.00	15,438.00	-14,638.00
470 FIRE ACADEMY FEES	56,510.45	56,995.00	-484.55
471 EMT SCHOOL FEES	18,949.25	29,738.85	-10,789.60
477 RESTRICTIVE GRANTS	1,500.00	0.00	1,500.00
480 DONATIONS	3,100.00	5,500.00	-2,400.00
485 MISCELLANEOUS	0.00	2,731.75	-2,731.75
490 WORKERS' COMP RECEIPTS	14,456.00	863.14	13,592.86
493 REIMBURSEMENTS	470,250.90	370,835.77	99,415.13
Total Revenue	11,114,604.64	8,840,747.36	2,273,857.28
Expense			
500 COST OF REVENUE ACQUISITION	208,507.58	172,982.29	35,525.29
600 EMERGENCY RESPONSE	639,449.67	362,828.93	276,620.74
630 CONTINUED EDUCATION	175,868.59	155,843.98	20,024.61
640 HUMAN RESOURCES	5,478,325.36	4,912,252.17	566,073.19
650 ADMINISTRATION	809,169.74	762,397.07	46,772.67
670 PREVENTION/PUBLIC EDUCATION	20,618.00	900.00	19,718.00
685 MACKEY FIELD	61,828.00	2,150.00	59,678.00
Depreciation Expense	0.00	363,507.56	-363,507.56
Total Expense	7,393,766.94	6,732,862.00	660,904.94
Net Revenue	3,720,837.70	2,107,885.36	1,612,952.34

Rev-Exp Budget for the YEAR vs. Actual

October 2022 through September 2023

	Oct '22 - Sep 23	Budget	\$ Over Budget
Revenue and Expense			
Revenue			
407 INTEREST	426,091	15,000	411,091
410 PROPERTY TAX	2,140,083	2,221,560	-81,477
415 SALES TAX ALLOCATION	7,941,257	5,086,896	2,854,361
435 FACILITY RENTAL	41,607	37,000	4,607
460 TRAINING FEES	800	0	800
470 FIRE ACADEMY FEES	56,510	81,000	-24,490
471 EMT SCHOOL FEES	18,949	29,000	-10,051
477 RESTRICTIVE GRANTS	1,500		
480 DONATIONS	3,100	3,000	100
485 MISCELLANEOUS	0	0	0
490 WORKERS' COMP RECEIPTS	14,456	0	14,456
493 REIMBURSEMENTS	470,251	404,800	65,451
499 SALE OF PROPERTY	0	0	0
Total Revenue	11,114,604	7,878,256	3,236,348
Expense			
500 COST OF REVENUE ACQUISITION	208,508	177,115	31,393
600 EMERGENCY RESPONSE	639,450	809,669	-170,219
630 CONTINUED EDUCATION	175,869	279,181	-103,312
640 HUMAN RESOURCES	5,478,325	5,531,083	-52,758
650 ADMINISTRATION	809,170	907,517	-98,347
670 PREVENTION/PUBLIC EDUCATION	20,618	26,400	-5,782
685 MACKEY FIELD	61,828	0	61,828
Total Expense	7,393,768	7,730,965	-337,197
Net Revenue	3,720,836	147,291	3,573,545

Travis County ESD#3
Profit & Loss
 October 2022 through September 2023

	Oct '22 - Sep 23
Revenue	
407 INTEREST	426,090.53
410 PROPERTY TAX	
4101 Prop Tax Current	2,134,728.73
4102 Prop Tax Prior	5,354.53
Total 410 PROPERTY TAX	2,140,083.26
415 SALES TAX ALLOCATION	7,941,257.25
435 FACILITY RENTAL	
4351 BC Room Rental	3,262.50
4352 Mackey Field rental	38,394.50
435 FACILITY RENTAL - Other	-50.00
Total 435 FACILITY RENTAL	41,607.00
460 TRAINING FEES	800.00
470 FIRE ACADEMY FEES	56,510.45
471 EMT SCHOOL FEES	
4738 - EMT Academy 27	18,150.00
4737 - EMT Academy 26	951.90
4736 - EMT Academy 25	-152.65
Total 471 EMT SCHOOL FEES	18,949.25
477 RESTRICTIVE GRANTS	1,500.00
480 DONATIONS	
General Donations	3,100.00
Total 480 DONATIONS	3,100.00
490 WORKERS' COMP RECEIPTS	
4902 Workers' Comp.	14,456.00
Total 490 WORKERS' COMP RECEIPTS	14,456.00
493 REIMBURSEMENTS	
4934 TIFMAS	463,026.71
493 REIMBURSEMENTS - Other	7,224.19
Total 493 REIMBURSEMENTS	470,250.90
Total Income	11,114,604.64
Expense	
500 COST OF REVENUE ACQUISITION	
501 Prop Tax Coll & Val fees	9,507.35
502 Sales Tax Collection Costs	170,825.16
503 Sunset Valley Reimbursemen	28,175.07
Total 500 COST OF REVENUE ACQUISITION	208,507.58
600 EMERGENCY RESPONSE	
601 Apparatus	6,649.98
602 Pagers	144.00
603 Dispatch & Communications	73,351.57
604 Fuel	29,394.97
605 SCBA Maintenance	27,905.97
606 Vehicle Maint & Repairs	161,499.84
608 Vehicle Supplies	103,885.84
609 Uniforms & Protective Gear	96,253.57
611 Supplies - EMS	121,102.93
613 Auto Insurance	19,261.00
Total 600 EMERGENCY RESPONSE	639,449.67
630 CONTINUED EDUCATION	

Travis County ESD#3
Profit & Loss
October 2022 through September 2023

	Oct '22 - Sep 23
631 Training - EMS	978.83
632 Training - Fire & Rescue	44,338.05
633 Seminars & Conferences	34,508.49
634 Fire Academy	87,565.62
635 EMT Certification School	
635 / 11 EMT-B Cert	5,039.20
635 EMT Certification School - Other	3,438.40
Total 635 EMT Certification School	8,477.60
Total 630 CONTINUED EDUCATION	175,868.59
640 HUMAN RESOURCES	
641 Benefits & Payroll Tax	1,431,916.81
642 Payroll	4,037,672.30
644 Certifications	8,697.20
645 Recruitment/Promotion	39.05
Total 640 HUMAN RESOURCES	5,478,325.36
650 ADMINISTRATION	
651 Building Maint.	214,090.18
652 Office Supplies	18,051.34
653 Station Supplies	12,398.06
654 Bank Fees	0.00
655 Dues & Subscriptions	4,155.90
656 Information Technology	52,883.12
657 Postage & Handling	417.03
658 Property & Liability Insura	32,699.00
659 Professional Services	21,993.10
660 Public Notices/Articles	556.00
661 Telephone	655.70
662 Utilities	69,607.03
663 Bond Debt	
6631 Bond Debt Principal	335,000.00
6632 Bond Debt Interest	15,000.00
Total 663 Bond Debt	350,000.00
664 TCESD Board Compensation	3,300.00
666 Contract Services	28,363.28
Total 650 ADMINISTRATION	809,169.74
670 PREVENTION/PUBLIC EDUCATION	
672 Public Education	20,618.00
Total 670 PREVENTION/PUBLIC EDUCATION	20,618.00
685 MACKEY FIELD	
6851 Mackey Facility Building	61,828.00
Total 685 MACKEY FIELD	61,828.00
Total Expense	7,393,766.94
Net Revenue	3,720,837.70

**TRAVIS COUNTY ESD #3
PROPERTY TAX REVENUE COLLECTION COMPARISON**

	FISCAL YEAR ENDING				Compared to prior year	
	2022		2023		Month \$	
	For all prior to 2021 taxes	For Prior 2022	For all prior to 2021 taxes	For Current 2022-2023		
OCT	\$3,998	\$15,762	\$4,249	\$0	-\$15,762	-100%
NOV	\$1,635	\$122,116	\$758	\$36,967	-\$85,149	-70%
DEC	\$537	\$1,097,516	\$493	\$783,307	-\$314,209	-29%
JAN	-\$622	\$992,189	\$3,216	\$916,427	-\$75,762	-8%
FEB	-\$1,648	\$201,540	\$15	\$375,603	\$174,063	86%
MAR	\$2,516	\$105,621	\$174	\$22,246	-\$83,375	-79%
APR	-\$456	\$12,614	\$1,239	\$8,017	-\$4,597	-36%
MAY	-\$119	\$14,607	\$172	\$8,402	-\$6,205	-42%
JUN	\$649	\$3,495	-\$1,514	\$2,048	-\$1,447	-41%
JUL	\$230	\$13,333	\$583	\$8,872	-\$4,461	-33%
AUG	\$401	\$3,542	\$147	\$3,428	-\$114	-3%
SEPT	-\$28,979	\$1,175	\$968	\$1,444	\$269	23%
YEAR	-\$21,858	\$2,583,510	\$10,500	\$2,166,761	-\$416,749	
	\$	2,561,652	\$	2,177,261		
				2022-23 Tax Levy	\$2,227,447	

NET CERTIFIED TAXABLE PROPERTY VALUE UPDATES FROM TCAD

Rec'd	FISCAL YEAR ENDING				Inc/(Dec) from	
	2021		2022		Prior Year \$	Prior Year %
	2,020	2021	2021	2022		
OCT	\$3,632,038,704	\$4,035,391,528	\$4,021,203,201	\$4,949,880,774	\$928,677,573	26%
NOV	\$3,632,038,704	\$4,035,391,528	\$4,019,412,721	\$4,939,469,343	\$920,056,622	25%
DEC	\$3,632,038,704	\$4,032,385,975	\$4,019,412,721	\$4,939,469,343	\$920,056,622	25%
JAN	\$3,630,163,925	\$4,029,641,970	\$4,019,412,721	\$4,939,469,343	\$920,056,622	25%
FEB	\$3,626,185,253	\$4,021,663,018	\$4,016,568,527	\$4,928,211,764	\$911,643,237	25%
MAR	\$3,627,759,487	\$4,027,515,402	\$4,016,568,527	\$4,928,211,764	\$911,643,237	25%
APR	\$3,625,959,487	\$4,026,173,985	\$4,924,900,120	\$5,429,806,320	\$504,906,200	14%
MAY	\$3,623,799,487	\$4,022,821,708	\$4,924,900,120	\$5,429,806,320	\$504,906,200	14%
JUN	\$3,623,797,764	\$4,022,828,637	\$4,015,709,788	\$4,907,280,589	\$891,570,801	25%
JUL	\$3,623,797,764	\$4,022,023,884	\$4,906,006,624	\$5,410,454,171	\$504,447,547	14%
AUG	\$3,623,797,747	\$4,021,749,068	\$4,905,339,474	\$5,570,655,673	\$665,316,199	18%
SEPT	\$4,021,431,313	\$4,974,785,781	\$4,905,339,474	\$5,570,655,673	\$665,316,199	17%

2018-2019 Tax Levy on 6,028 Parcels is \$3,281,236,467 at a tax rate of .0975

2019-2020 Tax Levy on 6,025 Parcels is \$3,504,957,784 at a tax rate of .0800

2020-2021 Tax Levy on 6,069 Parcels is \$3,677,674,279 at a tax rate of .0790

2021-2022 Tax Levy on 6,056 Parcels is \$4,022,828,637 at a tax rate of .0650
\$2,614,838

2022-2023 Tax Levy on 6,056 Parcels on \$4,974,785,781 would compute to a NO NEW tax rate of .0538

ADOPTED RATE FOR 2022-2023 is .0450 or \$2,227,447 in taxes

2023-2024 NO NEW tax rate is .0411

2023-2024 Tax Levy on \$5,570,655,673 at .0400 would levy \$2,228,262 in taxes

Checks over \$2,000 for the period of September 22, 2023 through October 19, 2023

<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Amount</u>
9/23/2023	Draft	Costco Visa Card	Multiple Charges	\$21,082.55
9/25/2023	18368	Zoll Medical Corporation	Three (3) Defibrilators	\$112,806.84
10/4/2023	18371	Deere & Company	Two (2) All terrain vehicles	\$45,634.62
10/4/2023	Draft	Paychex	Employee 457 Contribution	\$16,824.55
10/4/2023	Draft	Paychex	Employer 401 Matching	\$21,298.24
10/4/2023	Draft	Paychex	Net Payroll	\$106,939.61
10/4/2023	Draft	Paychex	Employment Taxes	\$40,432.66
10/4/2023	Draft	Money Market	Transfer to Checking - Additional	\$600,000.00
10/5/2023	18369	TAC	Health Insurance	\$48,416.84
10/12/2023	18372	Pye-Barker Fire & Safety	Backflow Repair 301	\$10,103.80
10/13/2023	18373	Austin Fire Department	673 Calls @ \$31.94 each	\$21,495.62
10/13/2023	18381	City of Austin Fleet	Fuel Charges	\$2,381.17
10/13/2023	18403	The Hartford	Accident Insurance	\$4,860.58
10/13/2023	18404	Travis County ESD #6	Engine 303 & Quint 302 Repairs	\$19,762.24
10/13/2023	18406	Truck City	2013 F550 TIFMAS Brush Truck Repairs	\$12,097.00
10/13/2023	18407	VFIS Texas	Auto & Liability Insurance	\$18,408.00
10/18/2023	Draft	Paychex	Employee 457 & Roth Contribution	\$16,819.16
10/18/2023	Draft	Paychex	Employer 401 Matching	\$22,914.86
10/18/2023	Draft	Paychex	Net Payroll	\$114,568.39
10/18/2023	Draft	Paychex	Employment Taxes	\$44,003.15

Schedule of Temporary Investments
 Period of July 1 to September 30, 2023

At Maturity

General Funds	Interest Rate	Trade Date	Maturity Date	Interest 7/1 to 9/30	Beginning Cost Value	Unrealized Gain/Loss	Accrued Interest	Current Market Value
Wells Fargo Advisors - Cash Sweep	4.90%			\$ 53,531.11	\$123,797.85			\$177,328.96
Wells Fargo - Money Market	1.09%			\$9,426.75	\$1,540,324.00			\$3,219,332.17
US Bank CD	5.10%	5/10/2023	5/16/2024	\$12,495.00	\$245,000.00	-\$815.85	\$4,689.90	\$244,184.15
Parkway Bank CD	4.75%	2/13/2023	2/27/2024	\$11,637.50	\$245,000.00	-\$859.95	\$6,886.85	\$244,140.05
Green Bank CD	5.15%	5/10/2023	5/21/2024	\$12,617.50	\$245,000.00	-\$761.95	\$4,563.04	\$244,238.05
Barclays Bank CD	5.25%	8/4/2023	8/15/2024	\$12,862.50	\$245,000.00	-\$436.10	\$1,621.03	\$244,563.90
Morgan Stanley CD	5.10%	5/10/2023	5/16/2024	\$12,495.00	\$245,000.00	-\$815.85	\$4,689.90	\$244,184.15
Tex Pool Investment Account	5.25%			\$81,353.59	\$6,121,598.70			\$6,202,952.29
Reserve Funds								
SPDR Bloomberg Treasury Bills	5.29%	7/17/2023	1-3 months		\$2,996,697.12	\$5,816.88		\$3,002,514.00
Wells Fargo - Reserve Bond Debt	1.09%			\$751.84	\$369,090.69			\$27,342.53
Wells Fargo - Reserve Savings	1.09%			\$2,135.19	\$800,076.20			\$802,211.39
Bank of America CD	5.25%	8/4/2023	8/8/2024	\$12,862.50	\$245,000.00	-\$891.80	\$1,867.71	\$244,108.20
Everbank CD	5.35%	9/6/2023	9/6/2024	\$13,107.50	\$245,000.00	-\$761.95	\$825.95	\$244,238.05
Citizens Bank Reserve CD	4.60%	1/10/2023	1/18/2024	\$11,270.00	\$245,000.00	-\$727.65	\$7,959.14	\$244,272.35
Charles Swabb Reserve CD	4.65%	1/10/2023	1/18/2024	\$11,392.50	\$245,000.00	-\$1,033.90	\$5,087.61	\$243,966.10
Tex Pool Reserve Savings	5.25%			\$8,310.59	\$625,350.96			\$633,661.55
TOTALS					\$14,781,935.52			\$16,263,237.89

This quarterly report is in full compliance with the investment strategy as established for the Public Funds Investments Act and the Districts Investment Policy as set forth by TCESD#3

Edd New - President

Carroll Knight - Treasurer and Investment Officer

Oak Hill Fire Department
Travis County Emergency Services District #3

Station 301
Circle Drive
9211 Circle Drive
Austin, Texas 78736
512-288-5576
Fax 512-288-5903



Station 302
Barton Creek
4111 Barton Creek
Austin, Texas 78735
Admin 512-288-5534
Fax 512-288-5844

October 2023 Sales Tax Summary

The October allocation reflects sales made during the month of August.

Our October 2023 sales tax allocation was \$550,031.

Detailed monthly reporting was not available in time for inclusion in the Board package.

We anticipate having this information in time for distribution at the meeting.

October - Sales Tax Allocations by Year

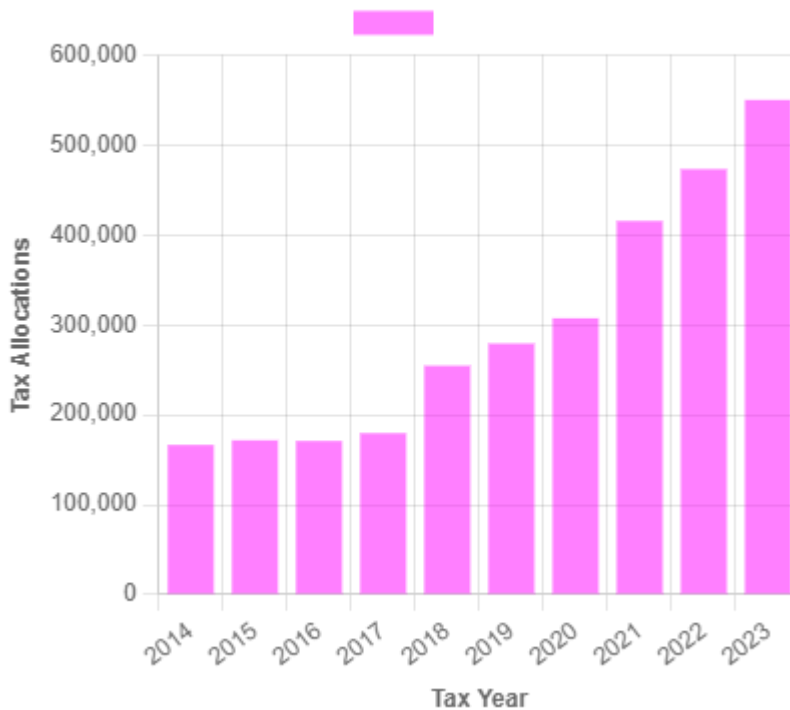


Chart Source: Municipal Advisory Council of Texas (mactexas.com)

Oak Hill Fire Department
Travis County Emergency Services District #3

Station 301
Circle Drive
9211 Circle Drive
Austin, Texas 78736
512-288-5576
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4111 Barton Creek
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October 2023 Chief's Report

Significant Events

September 11 (C) – Hazardous Condition (Gas Leak) – 1921 Chalk Rock Cove

[Quint 302] Q302 was called out for a reported hazardous condition. Arrived on the scene with construction equipment in the middle of the road and water coming out of a hole in the middle of the road. Approached the hole in full PPE and could see water in the hole with bubbles under high pressure in one corner. Spoke to the site boss and he said they hit a gas line. Began to secure the area and had all residences shelter in place. Had water company shut the main water line while we waited for Texas gas to arrive. Once the water was shut down, we began to remove the water to access the gas line. Texas Gas arrived and began to assist with removal of the dirt and water to gain access to a gas line which was found to be a 3/4-inch line. Q302 manned the line on the ground and began to dig around the gas line to see it and then gave it to Texas Gas to clamp off. Once the line was clamped off, Q302 then gathered our stuff up and was cleared the scene to decon at the station.

September 15 (B) – Hazardous Condition (Gas Leak) – AutoAid Given (Austin) – 7815 West US 290 Highway

[Engine 301] E301 was assigned to a 'Hazardous Condition' in the CoA. E301 arrived at a Highway construction area on 290. The supervisor reported that a backhoe had cut a 2" poly gas line. Texas Gas had been contacted and were on the way. Gas was being released at high pressure.

E301 used our gas clamp to clamp the line. Our clamp did not completely stop the flow, so RES20 used one of their clamps a few inches upstream of ours. We were then able to adjust the position of our clamp and completely stop the flow. RES20 removed their clamp and cleared the call. E301 remained on scene until the construction company brought a clamp over from a different location and applied it on the line. E301 then removed our clamp and cleared the call.

September 15 (B) – Odor Investigation (Gas Leak) – 3585 Lost Creek Boulevard

[Quint 302] Q302 arrived on the scene and made contact with the homeowner who stated she had a gas leak near her pool. The homeowner stated she had maintenance shut off the gas to the pool heater, but she could still smell it. The homeowner stated the leak was confirmed by a qualified professional. The homeowner led Q302 to the backyard, Q302 could smell what indicated a leak, and did get reading that also confirmed a leak. Q302 shut the gas off to the house. Homeowner said Texas Gas was enroute. Q302 cleared.

September 19 (A) – Vehicle Fire – 8511 South Bend Avenue

[Engine 301] E301 and BT301 arrived at the scene. An F150 was in the driveway with heavy smoke showing from the engine compartment. The vehicle was not close to any structures, I ordered BT301 to drive down driveway and start the pump. FF Stephenson and myself were bunked out and walked down the driveway and started extinguishing the engine compartment. We had to use our irons to flange the hood to get water on the fire. Once the fire was knocked down, we broke out the drive side window and flowed water in the cab for extension. I then had FF Napier use bolt cutters on hood lock so we could get better access to the engine compartment. All fire was out, then checked with a TIC for any hot spots. E301 called for an Investigator. E301 cleared the scene.

September 20 (B) – Structure Fire – AutoAid Given (Austin) – 6100 Smith Oak Trail

[Quint 302] Q302 was dispatched to an active structure fire in AFD territory that had been going as a first alarm until command requested 2 engines and a ladder. Q302 responded code 3 and arrived on scene and had to park down the street due to access. Upon arrival, Q302 could see some fire in the attic from the exterior of the structure looking in a second floor window. Q302 made contact with command and was directed to backup E37 and advance a hose to the second floor to access the fire. Command informed Q302 that there had been partial collapse inside and no one had been in for a while. Command advised Q302 to make the determination upon accessing the second floor if it was safe. Q302 crew packed out and made entry with E37. As crews advanced upstairs, the floor appeared to be solid and crews were able to put out all visible fire upstairs. Q302 crew worked with E37 checking for additional hot spots and pulling ceiling. After all hotspots found had been opened and extinguished, Q302 and E37 left the structure to meet with command. Command was having a debrief with all of the first alarm units. After they debriefed, it was determined that all units would clear and leave E37, E902, and Q302 on scene until others units could come to swap out. Command verified with Q302 Captain that the fire was to be considered controlled and that Q302, E902, and E37 would rotate in and out working on salvage and overhaul. A request was made to locate the occupants' medication in the house and assist with finding tools and ladders in the structure for units leaving. While Q302 was preparing to re-enter the structure, smoke production had started back up on the second floor Alpha side. Q302 crew realized that all the hoses on the fire ground had been disconnected and removed from the structure already. Q302 notified Command that a hose line was deployed for units staying to use. Q302 re-entered the structure again and found additional small areas on the second floor attic with smoldering insulation. The sheetrock was removed from the areas and crews extinguished with water. Q302 crew was able to locate the occupants' medication and turn them into Command. Q302 crew began to check the interior conditions with the gas monitor for air quality and found the levels too high for CO and HCN2. Crews on scene continued to work with full SCBA protection. Q302 exited the structure and went to rehab. Command informed that replacements for Q302 would arrive around 10pm. Q302 crew waited outside the structure while E37 made entry to check on air quality after some time had passed. E37 found the levels had become safe. Command found Q302 and released Q302 from the call and Q302 crew gathered all gear and left the scene. Q302 stayed out of service until the crew had showered and swapped out gear.

September 20 (B) – Vehicle Fire – 9400-10200 West State Highway 71

[Engine 301] E301 arrived and found a fully involved vehicle fire on Highway 71 going eastbound. The vehicle was pulled off onto the shoulder of the highway and there were no exposures. All occupants were out of the car. E301 deployed the bumper line and extinguished the fire. The driver stated he heard popping and pulled the vehicle shortly after the fire started. TCSO made contact with the driver and the Fire Marshal. TCSO cleared E301.

Aid Responses

	September		2023	
	Received	Given To	Received	Given To
Austin	14	19	258	147
Travis County ESD #1	0	0	0	0
Pflugerville – TCESD #2	0	0	0	0
Manchaca – TCESD #5	0	0	2	0
Lake Travis FR – TCESD #6	0	0	10	13
Pedernales – TCESD #8	0	1	0	5
Westlake – TCESD #9	6	1	55	16
CE-Bar – TCESD #10	0	0	3	5
Manor – TCESD #12	0	0	0	4
Hays County	0	0	0	1
Total	20	21	328	191

Operations & Training

	September	2023
Unscheduled OT Hours	404	2,918
Sick and Vacation Hours Taken	1,121	8,990
Injuries	1	1
Injuries Lost Time Hours	72	792
Volunteer Hours Contributed	12	163
Training: Contact Classes Delivered	-	1,221
Training: Contact Hours Delivered	-	2,919

Special Projects Status

- We are in the process of updating several Standard Operating Guidelines (SOGs) with recent changes to our automatic aid arrangements including Williamson County. The proposed changes are being reviewed and will be forwarded to our internal SOG Committee for further review before finalizing and adopting them.
- We completed our bi-annual inspection from the Texas Commission on Fire Protection (TCFP) on October 6. Many of our operating guidelines are reviewed during this process along with the on-site inspection of a sample of our firefighters’ personal protective equipment (PPE), training academy PPE, and our airpacks. We were noted as having only one alleged violation, which was incorrect or insufficient reflective material on one firefighter’s helmet. Replacement reflective decals were ordered and we have reported this corrective action to the TCFP.
- I was invited to present on October 5 to the first-year students of the Texas Fire Chiefs’ Academy in San Marcos about the Texas Intrastate Fire Mutual Aid System (TIFMAS) program again. There were approximately 70 students in the session. I was also asked to serve on the “Leadership Unplugged” panel discussion with neighboring Fire Chiefs from Lake Travis and Cedar Park to the combined year one and year two group of students totaling approximately 140 attendees.
- We conducted another very successful Open House on October 12. We again saw hundreds of people attend and have received numerous positive comments and feedback from the community about the value of what we’re doing. A huge thank you to all that assisted and made the event successful.

Our 90th percentile response travel time this month was 09:34 for all incidents.
Our 50th percentile (median) response travel time this month was 5:02 for all incidents.
Our average response travel time this month was 5:56 for all incidents.

